



HURON WOMEN'S SHELTER
SECOND STAGE HOUSING
and COUNSELLING SERVICES

Providing shelter, support, housing, counselling & advocacy for abused women & their children

Women & Family Services Advocate – Relief

About Us

At HWS, we use a gender-based analysis (GBA+), trauma and violence informed framework to deliver prevention, education, crisis support and healing programs to women and their families who have been impacted by GBV in rural Huron County. Our services include a 24-hour helpline and emergency shelter, risk assessment and safety planning, advocacy, system navigation, individual and group healing opportunities, and community development.

Job Purpose

Reporting to the Manager of Programs and working within the Women and Family Services Team, Advocates support women+ and their children's safe entry into Emergency Shelter, create a safe and supportive environment to explore options, information and resources, and develop a Care Plan for women+ and families impacted by GBV.

Scope and Responsibilities

- Facilitates intake into Emergency Shelter, including a comprehensive and individualized risk assessment, and develops safety plans for women+ and their children.
- Actively works with clients to create and continue their individualized Care Plan detailing their goals and next steps.
- Provides advocacy, resources and information, including referrals to other appropriate supports.
- Facilitates Shelter programming including weekly House Meetings, group meals, educational groups, etc.
- Maintains client files and documentation according to HWS policies.

*** A detailed role and responsibility document will be given to candidates offered an interview.*

Location

This position will require the incumbent to work primarily at our Administrative and Shelter location, located at 376 Huron Road, Goderich, ON.

Hours

This is a casual position with no guaranteed hours per week. Shifts are assigned primarily by sharing availability and signing up, with the schedule being produced in advance, along with on a call-in basis. Shift availability includes day, evening, and night shifts through the week and weekend.

LOCATIONS IN: GODERICH | EXETER | CLINTON

www.huronwomensshelter.ca

376 Huron Road, Goderich N7A 3A5

Bus. 519-524-5333 24hr Support and Information Line 1-800-265-5506 or 519-524-6245



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What You Bring to the Role

- Demonstrates a strong GBA+, and an understanding of trauma and violence informed care.
- Experience in supporting women and their families impacted by GBV.
- Experience working in Emergency Shelters and on a Crisis Line.
- Excellent communication skills with the ability to facilitate courageous conversations.
- Demonstrates strong advocacy skills and effective person centered service delivery.
- Effectively facilitate relationships across sectors and foster collaboration.
- Ability to work independently as well as within a team with minimal supervision.
- Strong administrative, organizational, and written communication skills.
- Proficiency in use of computer office technology and applications.
- Valid driver's license; access to a reliable vehicle and proof of adequate insurance.
- Clean driver's abstract; clear current Police Vulnerable Sector Check (PVSC)
- CPR, First Aid (ASIST, CPI an asset)

Required Qualifications

- Diploma or Undergraduate in Social Work or Women's Studies.

If this opportunity looks like a good fit for you, we would love to hear from you!

Please send your cover letter and resume to the Manager of Programs, Allie Phillips, at allie@huronwomensshelter.com by Friday June 28th, 2024 at 5:00pm.

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